



## ABOUT US!

The RFR group, founded by the two German-based real estate investors Aby Rosen and Michael Fuchs currently manages a unique portfolio of US and German real estate assets. Headquartered in New York and Frankfurt, RFR successfully follows a long-term investment strategy since more than 25 years, acquiring outstanding properties, analyzing their competitive advantage and establishing a tailor-made asset specific strategy.

RFR Lux Asset Management S.à.r.l. provides asset management services for a significant part of the European real estate portfolio. Among others, the planning, asset analysis and implementation of asset improvement strategies are part of the day-to-day activities. Our team also provides corporate management and accounting services for the Group-related companies domiciled in Luxembourg.

For this strongly growing business in Luxembourg, we are looking for a full-time

## Junior Portfolio and Asset Manager

### YOUR TASKS!

For our portfolio management team, we are looking for support in the following areas

- Assist in the management of corporate and management duties at fund and general partner level
- Prepare the analysis of fund financial data and operating metrics and perform the quarterly controlling process
- Prepare periodic investor reports as well as general communication and ad-hoc requests from the investors

For our asset management team, your tasks include the following

- Assist in the management of real estate properties and interact with the different property managing teams in Frankfurt, Hamburg and Berlin as well as service providers at property level
- Assist in the financial review and the monitoring of the managed properties, incl. review of the budgeted/actual property performance, KPI's, etc.
- Assist in the preparation of the property strategy and budget as well as improvement measures and modernizations
- Assist in the active risk and compliance management at property and process level (tenant creditworthiness, default probabilities, cost risks, data quality, process reliability, etc.)
- Support firm-wide projects

### YOUR PROFILE!

- 6-12 months of relevant experience within the real estate industry (e.g., asset management, investment management, fund management)
- Basic knowledge of the day-to-day activities as well as the value chain of an asset or portfolio manager, its functions and related service providers
- Excellent self-organization, ability to work in an autonomous environment
- Strong analytical, conceptual and problem-solving attitude
- Fluent written and spoken communication skills in English, German is considered an advantage
- Excellent team player
- Good knowledge of the MS Office suite, especially in MS-Excel and PowerPoint
- Knowledge of Yardi is considered an advantage

### WHAT WE OFFER!

Our integrated active real estate investment and management platform offers a highly dynamic work environment following an entrepreneurial approach, a motivated team with flat hierarchies, offering you the possibility to make a change and gain exposure to our outstanding real estate track record and expertise. For a first impression of the RFR portfolio please visit [www.rfr.lu](http://www.rfr.lu).

If this role appeals and you would like to find out more about our entrepreneurial growth story, please send us your application documents stating your salary expectations and the earliest possible starting date by email.

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